

GUIDELINES

Uplift Central Oregon Mission Statement

Uplift supports Christ-centered homeschool families through connective community

Uplifts Core Values

UNITY IN COMMUNITY - EQUIP FAMILIES - EMPOWER
DISCIPLES IN CHRIST

Uplifts Pillars

FAITH - FAMILY - FRIENDSHIP - FUN

Statement of Faith

- We believe the Bible is the inspired, infallible and authoritative Word of God. (2 Timothy 3:16-17; 2 Peter 1:21)
- We believe God has existed from all eternity in three Persons; God the Father, God the Son, and God the Holy Spirit. (Matthew 3:16-17; 2 Corinthians 12:14)
- We believe God so loved the world that he gave his one and only Son, that whoever believes in him shall not perish but have eternal life. (John 3:16)

Uplift Central Oregon's Vision

Uplift Central Oregon is meant to *support* home education. This is accomplished through classes, field trips, special events, tutoring, workshops, and special needs services. We do not employ teachers, rather we provide a space for freelance instructors, parents, and community members to support homeschool families. Uplift Central Oregon is not accredited, credits are the sole responsibility and awarded by the parents.

Uplift Central Oregon's Cooperative Design

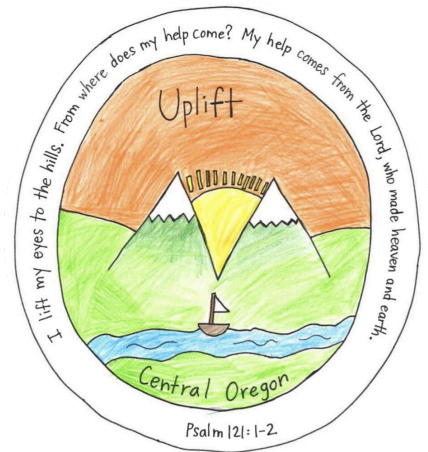
Uplift's cooperative commitment

Uplift is a cooperative. A cooperative is defined in the dictionary as: involving mutual assistance in working toward a common goal.

As a member of Uplift you can expect our community members to contribute towards the overall function of our resource centers and community day campuses. We desire to see Ephesians 4:16 active in all of what we do. We believe everyone holds value and has something unique to contribute. There are many ways to serve throughout the cooperative.

Some examples on how to get involved are:

Teaching / Facility help / Mentoring / Study hall / Assisting in classes / Praying for the community / Leadership / Planning committee/ Events / Fundraising / And more!



Ephesians 4:16

“From him the whole body, joined and held together by every supporting ligament,
grows and builds itself up in love, as each part does its work.”

PMA Membership

Every participant of the Uplift Central Oregon is required to be a member. Uplift is a Private Membership Association (PMA). To participate, teach, or volunteer you must first become a member.

Financial Responsibility

Basic Membership Fee is \$50, paid annually in August providing access renewal for the upcoming school year.

Community Day cohort fees are \$80 per 8-week session.

Resource center classes each have an individual fee paid directly to the independent teacher by stated due date or they forfeit their class spot.

Expectations for Conduct of Students & Parents

We expect students and parents who are a part of the Uplift community to love their neighbors and love Jesus. Uplift Central Oregon expects the conduct of each student to be reflective of purity, respect, and honor to God and others. Students are expected to dress modestly, in a way that promotes a healthy environment and eliminates distractions. We consider any overt physical contact, gossip, or teasing amongst students at any event or activity to be considered inappropriate. In order to protect a healthy, enriching environment for all homeschooling families, such behavior between students is not allowed, and will be handled within the guidelines of Uplift's discipline policy. We also, as an association, conduct ourselves in a way that will be a blessing, not a burden, to our facilities who have graciously allowed us the use of their buildings. We are to treat the facilities as we would our own home.

Discipline Policy

Rules: Be Kind

Be Safe

Be Respectful

WITH OUR WORDS AND ACTIONS

Disruption Examples: Interrupting, arguing, disrespectful responses.

First offense: A calm verbal warning.

2nd offense: Proximity to teacher solution

3rd offense: Director is called, parent is brought in to create a plan of action with the student.

Extreme Behaviors: Fighting (with words or physically), bullying, leaving the classroom without permission, using foul language - please immediately call the director, who will contact the parent for a plan and solution.

Conflict Resolution: As Christians we agree to biblical conflict norms: Prefer one another, show honor and respect, commit to clarity, have a spirit of humility.

Wellness Policy

To ensure the health of members, we ask that sick members do not attend. Members must be free of the following symptoms in the last 24 hours:

- Fever of 100 degrees
- Diarrhea, Vomiting
- Colored runny nose, Cold/flu, Croup
- Throat or ear infection
- Untreated pink eye or other eye infection
- Any unexplained body rash
- Lice, including the presence of eggs or nits
- Any skin infection – boils, ringworm or impetigo
- Contagious diseases (such as scarlet fever, German measles, mumps, chicken pox or whooping cough)

When it is discovered that a member has one of the above symptoms, the member will be asked to leave.

Snow Days - We will post all closures on the Uplift Central Oregon Website!

In the event of snow or icy road conditions, classes may be canceled for the day. For the Bend and Redmond campus, if *Bend or Redmond Public Schools* are late or closed for that day, we will be closed.

Uplift Central Oregon Safety Policy - A primary responsibility of Uplift Central Oregon is to provide a safe, secure, loving environment. The opportunity to work with children brings with it the responsibility to protect the physical and emotional safety of each minor who steps into our care.

Background Check: The coordinating team reserves the right to perform a background check on all adult members. All community day adults will be required to fill out a background check.

Weapons: Persons using or possessing guns or knives must comply with all local, state, and federal laws. Weapons are not permitted by minors including toy weapons. Exceptions are made for certain classes such as Nerf battle. However in such cases the toy guns may only be brought to that class and must remain in parent's possession at all other times.

First aid: First aid supplies are available at all our locations. Please clean and sanitize any bodily fluids.

Transportation: If there is a need for transportation the coordinators will require written permission from each child's parent prior to providing transportation.

Guest Policy: We are a member only environment, guests will need to be pre-approved with one of the directors and receive a Guest Pass before attending.

Restroom Policy: Each campus has a bathroom policy specific to the building layout. No adult shall ever be alone in the restroom with a child other than their own. Please see your campus director for specific bathroom policies.

Diaper Changing: No person in the nursery shall be out of sight from viewpoints while changing diapers or helping a child change out of soiled clothing. The diaper changing area will be within clear view of other adults in the nursery area.

Resource Center Classes

Classes are available for all ages at Uplift. Organic in nature, each session may offer different classes. Teachers are not hired staff, but rather "freelance" teachers. This is why you will find that the class price is different for each class. Teachers are paid directly. All classes are intended to supplement home education.

Drop-Off Policy for Resource Center

If you choose to drop off your child, they must be 11 or older and you must sign a release form with emergency contact info before leaving the campus. If someone else is picking up your child, you must in written form notify the teacher and resource center coordinator before or at drop off. The parent is responsible for the child's well being. No child under the age of 10 may be dropped off without a responsible person present; doing so would be considered abandonment.

Uplift Teens is a program within the Resource Center and offers classes to High School students in a safe environment to supplement their home education.

If you observe any violation of any policies or procedures addressed in this document, please notify leadership immediately. If the violation is in regards to suspected child abuse needing to be reported, please contact the coordinating team.

Uplift Community Day

Community Day is a half-day family cooperative. It meets on Fridays for three sessions each year: fall, winter and spring. Sessions run for eight consecutive weeks with a break between sessions. We currently have campuses in Bend and Redmond. Parent participation is required.

Bend Friday Schedule

9:15 am - Chapel for Worship, prayer, and announcements.

9:40 am - 10:40 Block A

10:40 am - 11:00 Passing time - Snack

11:00 am - 12:00 Block B

12:00 pm - Clean up and Lunch

Resource classes may be an option after 12:45pm - Check the website for the schedule and class offerings.

Redmond Friday Schedule

9:25 am - Chapel

9:45 am - 10:45 Block A

10:45 am - 11:00 Passing time - Snack

11:00 am - 12:00 Block B

12:00 pm - Clean up (no lunch)

ATTENDANCE / ABSENTEEISM - It is your responsibility to find a substitute for any unplanned absences. Please call your co-teacher to take over teaching responsibilities and one other person from the sub list to assist. Please let the coordinating team know of any expected absences as soon as you know so your role can be substituted for that day. If you have more than two planned absences for a term, we will ask you to take the term off. Children may not be dropped off or sent with another community day member. A parent may send another responsible adult with their children in their place if they can not make it personally.

Snacks: Please bring your child a snack and a labeled water bottle. Snacks will be provided in our early education (0-3) rooms only. **No eating in the sanctuary.**

Team Teaching: All classes are required to have **two adults** present at all times. If a student needs to be taken to the restroom, please have a coordinator, parent or nearby member assist.

Class Reimbursements for Community Day Classes: Teachers are required to turn in receipts within their approved class budget to your class coordinator by week four and the final week to receive reimbursement.

Electronic Policy: Electronic devices such as music players, gaming systems and cell phones are not to be used by children during Uplift Community Day, with the exception of children under supervision of a teacher in a class.

Uplift Leadership and Contact Information

Cassie Johnson - Executive director cassie@upliftcentraloregon.com 541.977.8987	Nicole Zollman - Redmond campus director Nicole@upliftcentraloregon.com
Sara Jones - Community day director sara@upliftcentraloregon.com 541.508.6539	Ileana Stupfel - Redmond community day coordinator Ileana@upliftcentraloregon.com
Jenna Sheridan - Community day facilitator jenna@upliftcentraloregon.com	Kelsey Burns - Community day facilitator Kelsey@upliftcentraloregon.com
Christy Villa - Uplift Teens director Christy@upliftcentraloregon.com	Jenny Bridges - Resource coordinator / Bend Jenny@upliftcentraloregon.com
Bend Campus @ Real Life Church 2880 NE 27th Street Bend Oregon 97701	Redmond Campus @ Redmond Christian Church 536 SW 10th St Redmond Oregon 97756